ER 89-3050





## THE POSTMASTER GENERAL Washington, DC 20260-0010

July 19, 1989

## Dear Judge Webster:

As Vice Chairman of the 1990 Combined Federal Campaign (CFC), and Chairman of the Loaned Executive Program, I want to thank you for the provision of one Loaned Executive to the CFC Loaned Executive Program last year. The 1989 Campaign achieved an overall record-breaking total of \$25,300,000; an 11 percent increase over the previous year. This success was due, in no small part, to the leadership provided by the Loaned Executive working with the Campaign. It is my hope that you will participate in the Program again this year.

The Loaned Executives will begin their detail with an intense two-week training program. Following training, they will immediately begin working with high level officials within the Federal government throughout the National Capital area. Their prime responsibility and challenge is to secure the commitment of department and agency leadership to the objectives of the Combined Federal Campaign. Once this is achieved, the Loaned Executive will consult with, advise, direct and motivate campaign leadership toward well-planned and executed campaigns.

The assignment begins Monday, August 14 and ends Friday, December 15, 1989. The first phase of the training program takes place at our William F. Bolger Management Academy in Potomac, Maryland. The Executives will be at the Academy from Tuesday morning, August 15, until Friday afternoon, August 18. Lodging and all meals will be furnished by the CFC. Since this necessitates the Executives being away from home for four days, your selection of a candidate for the Program should be made no later than July 28 to allow time for the appointee to make personal arrangements. It is also required that the CFC finalize room reservations at the Academy before August 1.

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When you make your selection of the candidate for this year's Loaned Executive Program, please notify me at 475 L'Enfant Plaza, S.W., Washington, DC 20260-0010 (telephone 268-2500) and also send the candidate's name, office address, and telephone number to Francis W. Marchand, Jr., at the Combined Federal Campaign Headquarters, 2100 M Street, N.W., Suite LL-14, Washington, DC 20037-1298 (telephone 488-2087). A staff person will contact your candidate and provide additional information and answer any questions he or she might have.

Thank you for your help in providing leadership support to the Combined Federal Campaign.

Sincerely,

Anthony M. Frank

Honorable William H. Webster Director Central Intelligence Agency Washington, DC 20505-0001